



STUDENT AWARDS POLICY

Approved by: Academic Coordinating Committee

Authorizer: Associate Vice-President, Marketing, Enrolment Management & Registrar

Reference Code: SA1_V3

Effective Date: 10/1/2009

POLICY STATEMENT:

Conestoga bestows student awards to encourage and recognize high levels of scholarship, and awards are provided exclusively for students entering, registered in, or graduating from a program at Conestoga.

SCOPE:

This policy governs scholarships, prizes, academic grants and bursaries.

DEFINITIONS:

Scholarships

are monetary awards based on academic excellence and, in some cases, other forms of earned merit. Scholarships have a specified value in terms of monetary benefit to the recipient. Scholarship categories, include entrance, in-course, part-time, specific achievement (open to all students, usually for achievement in a single course), and graduand.

Prizes

are monetary awards and/or awards of monetary worth (e.g. book, medal) normally granted for academic excellence in a particular academic area and, in some cases, other forms of earned merit. Prizes may have a specified value in terms of monetary benefit to the recipient.

Academic Grants

are monetary awards based on a combination of merit and financial need. A student may

receive an Academic Grant in addition to any other scholarships, prizes, or bursaries for which s/he is eligible

Bursaries

are monetary awards based on financial need as determined by Conestoga, and may also include a minimum expectation of academic achievement or other miscellaneous criteria.

Entrance awards

are granted to students who attain a high admission average and meet the criteria for the award.

In-course awards

are granted to students currently enrolled in a program at Conestoga and meet the criteria for the award.

Graduand awards

are granted to students who are graduating and meet the criteria for the award.

Good Standing

refers to the students' academic standing with Conestoga. Students are deemed to be in good standing provided that they are passing all courses and are not on academic probation, have not received an academic penalty or have not been discontinued due to academic performance.

POLICY ELABORATION:

The following general principles apply to all student awards

Awards may be granted on the basis of one or more of the following:

1. Overall academic performance using high school, session, cumulative, or graduation average.
2. Academic performance in a particular program, course, project or thesis using cumulative or session average or course grade.
3. Achievement in a skill related to the student's academic area in addition to attaining minimum academic requirements.

4. Non-academic achievements or the display of other qualities deemed worthy of consideration by Conestoga or a School.

5. Demonstrated financial need (only in the case of bursaries and academic grants).

Terms and Conditions for student awards must adhere to the following criteria:

1. Terms and conditions should ensure equity in competition and distribution.

2. Terms and conditions of student awards should be free of criteria based on personal characteristics and must conform to the Ontario Human Rights Code policy on Scholarships and Awards

Granting of Awards

1. The Vice President Student Affairs/designate shall approve the granting of awards upon the recommendation of relevant Conestoga officials through the Financial Aid and Student Awards office.

2. For Student Awards that require a selection committee, the committee must apply the terms of the award and committee members must declare any conflicts of interest.

3. While a donor may, with the approval of Conestoga, participate in the selection process, the final choice of recipients shall rest in the hands of the Vice President Student Affairs/designate/s.

REFERENCES:

Student Awards Procedure

Ontario Human Rights Codes Policy on Scholarships and Awards

Gift Acceptance Policy

Gift Acceptance Procedure

REVISION LOG:

| Revision Date | Summary of Changes |
|----------------------|---|
| Sept 30, 2009 | Policy and Procedure Committee - Approved |
| Oct. 21, 2009 | Academic Coordinating Committee – Approved |
| Oct 20, 2015 | Amended definition of Good Standing; updated titles |

REVIEW LOG:

As Policy Owners, we certify that the Student Awards Policy is appropriate and provide an up-to-date framework in which decisions can be made and implemented.

Paul Osborne

November 3, 2016

Paul Osborne
Associate Vice-President, Marketing,
Enrolment Management & Registrar

Date