

UP TO \$50,000 IN TRAINING GRANTS AVAILABLE

CONESTOGA CORPORATE TRAINING CAN HELP YOU:

- ▶ With the application process
- ▶ Provide a brief outline of the proposed training and the innovation it will support
- ▶ Describe the expected benefit to your company
- ▶ Develop the training and source the instructors
- ▶ Deliver the training at your location or at one of our 6 campuses or training centres

PROGRAM DETAILS:

In partnership with the Government of Canada, the Yves Landry Foundation (YLF) is making available up to \$50,000 per company in the form of a grant to foster training that will lead to advancements in innovation within the manufacturing sector in Ontario. All projects for consideration must lead to new global export opportunities or create new global markets. YLF will support up to 50% of the direct training costs as well as 50% of the indirect training costs to a combined maximum of \$50 000 to support improvements in innovation within the defined objectives, with the project participants contributing an equal 50% share as a demonstration of their investment towards this initiative.

SPECIFIC FUNDING WILL BE PROVIDED FOR TWO MAJOR OBJECTIVES:

Objective 1 – Training that will support the adaptation of new technology, new processes or procedures or a change within the company to support innovation. This objective must clearly be linked to innovations leading to global competitiveness including expanding into new domestic or international markets.

Objective 2 - Training that will support and develop Highly Skilled Personnel in any area that leads to innovation. This can include the development of new engineering skills, training in the use of new software, hardware or other tools necessary to support innovation; retraining to embrace new technologies, new manufacturing methods, or any other business area that will make a Southern Ontario manufacturing company more competitive in the global marketplace. Ultimately it should lead to a situation where the applicant develops or enhances a culture that supports constant training and development to support ongoing innovation in all areas of the business cultivating opportunities for growth into new global markets.

Being able to clearly link your project to global competitiveness will be essential.

- ▶ Priority will be given to companies who have not previously been recipients of FedDev supported AIME funding.
- ▶ Preference will be given to those companies located in distressed areas of southern Ontario.
- ▶ Preference will be given to companies engaged in international markets (ie. Companies that export, are going to export or are selling in a value chain/supply chain leading to export growth).

Participants must meet the following criteria:

- ▶ Between 15 – 1500 employees.
- ▶ Continuously in business in Southern Ontario for at least 3 years.
- ▶ Must be able to demonstrate a solid financial footing over the three year period.
- ▶ Manufacturing facility or facilities located in Southern Ontario.
- ▶ Manufacture a specific product for sale in Ontario or anywhere else.
- ▶ If you have received federally supported AIME funding from the Yves Landry Foundation in the past three years, you are not eligible to participate in this new round of funding. Please check with YLF staff to confirm your eligibility.

CALL US TODAY TO LEARN ABOUT THE BENEFITS TO YOUR COMPANY ON THIS AND OTHER TRAINING.

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CONESTOGA
Connect Life and Learning

APPLICATION PROCESS

Visit www.conestogac.on.ca/ct/traininggrant to view and download all application forms and documents.

Step 1: Download the [Preliminary Application](#). Be sure to fill in all requested areas.

Step 2: Download the [Financial Spreadsheet](#). Be sure to fill in all requested areas for funding pertaining to your application.

Step 3: Review your application to confirm all required information is completed. If you have any questions regarding the application process please contact the Yves Landry Foundation for clarification prior to submitting your proposal. If you are unsure if your organization has already received AIME funding on past initiatives, please check with our office to ensure your eligibility.

Step 4: Email the Preliminary Application and Financial Spreadsheet to feddev.submission@ylf-fyl.ca

Step 5: Allow up to 8 working days for your preliminary application to be processed. You will be assigned a Program Coordinator at YLF who will review your application and provide feedback.

Upon receiving approval from your Program Coordinator:

Step 6: Complete the [Full Application](#). Be sure to answer all of the questions and include the Executive Summary.

Step 7: Email your Full Application, Financial Spreadsheet, and Schedule B to your assigned Program Coordinator at YLF.

Step 8: Your final application will then be submitted to the Adjudication Panel. The Panel requires up to 20 working days for review and processing.

Step 9: Upon receiving approval from the Adjudication Panel, you will be sent a contract that must be signed and returned to YLF. At this point your training may commence.

Step 10: Upon completion of training, send us the appropriate documentation for your claims as outlined in our [Mandatory Submission Document](#). Upon receipt of your documentation, we will review your information and contact you. Please review the mandatory submission document prior to submitting your claim in order to expedite your return.

If you encounter any issues or have any questions at any point during your application process please do not hesitate to contact us for assistance.

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