

# Part-time Studies Registration Form - Day Courses

- Students not in a program wishing to register on a part-time basis in courses offered during the day and available to part-time studies are required to complete this form.
- Faculty's approval does not guarantee space or registration in the course. Registration is based on space availability in the course(s) and prerequisites (if applicable) being met.
- Registration begins the first week of classes. The completed approval form must be presented to the Records Officer for processing.
- **The payment of fees by cheque or credit card is required at the time of registration.**

## Part A - Personal Information

Citizenship Status:  Canadian Citizen     Permanent Resident/Landed Immigrant     International Student     Visitor/Other Visa

I hereby certify that all statements are correct and complete, including my declaration of citizenship and status in Canada.  
I Understand that I may have to provide documentation at some future date to substantiate my claim and that any misrepresentation of this data may result in the cancellation of my admission or registration status.

Have you ever been a full-time student at Conestoga College:     Yes     No    Student #: \_\_\_\_\_

Mr     Miss     Mrs     Ms    Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle Initial \_\_\_\_\_

Phone: \_\_\_\_\_ Birth Date: Yr. \_\_\_\_\_ Mo. \_\_\_\_\_ Day \_\_\_\_\_

Apt. # \_\_\_\_\_ Street \_\_\_\_\_ City \_\_\_\_\_ Postal Code \_\_\_\_\_

## Part B - Course Approval (Maximum of three courses.)

Campus:  Doon     Guelph     Waterloo

All items in the columns are mandatory. Course adds will not be processed unless all information has been completed.

Semester F/W/S	Course #	Course Section	Course Title	Program Coordinator Approval

Faculty's approval does not guarantee space or registration in the course.

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

# of Courses Recommended \_\_\_\_\_ Program Coordinator's Signature: \_\_\_\_\_

**Special Approval:** If more than three courses are recommended, approval of the Program Chair is required.

Program Chair's Signature: \_\_\_\_\_ Date: \_\_\_\_\_